

CPM Project Timeline For 2007				send comments to cccampbell@nw7.esrd.net		Last Updated 6/18/2007
<i>Approx. 5% Study for 820 HD and 821 PD Paper Forms</i>				<i>100% File for LDO Electronic Lab Data</i>		
<i>5% Study of the 5% - The Reliability Study</i>				<i>100% of VA ESRD Patients for CPM Study</i>		
Task	Task Description	Start Date	Due Date	Actual Date	Responsible	Comments
1	Develop program for printing and data entry of CPM forms	3/15/2007	4/13/2007	4/19/2007	Network Subcontractor	No funding for development of CPM forms and data entry program.
2	Develop User Help Guide for application	4/9/2007	4/13/2007	4/19/2007	Network Subcontractor (QIS)	
3	CSC will provide sample data for Beta Test	4/13/2007	4/13/2007	4/13/2007	CSC (NITS)	
4	Beta test program for printing and data entry	4/16/2007	4/27/2007	4/20/2007	Network Subcontractor and other volunteers	
5	Defect Maintenance Cycle	4/23/2007	5/3/2007	5/3/2007	Network Subcontractor	
6	Publish application and Help files to eSource Website	5/4/2007	5/4/2007	5/10/2007	Network Subcontractor (QIS)	
7	Notify Networks of application availability	5/7/2007	5/7/2007	5/10/2007	Network Subcontractor (QIS)	
8	Networks Download and install printing and data entry application	5/7/2007	5/15/2007	5/15/2007	Networks (Core)	
9	LDOs send complete lab files for Oct, Nov, Dec 2006 for testing validation of the electronic submission	*	3/26/2007	3/27/2007	LDOs	This should include 3 files for each period Oct, Nov, Dec, 2006. Include 100% of patients, facilities, and labs.
10	Pre-population and sampling problems identified during 2006 CPM cycle will be corrected as approved by ISG on a case by case basis.	3/16/2007	3/27/2007	3/26/2007	CSC (NITS)	
11	CSC analyzes LDO formats for compliance in order to submit final Lab Files	3/23/2007	3/30/2007	3/30/2007	CSC (NITS)	
12	CSC Provides data analysis, feedback reports to both FMQAI and the LDOs	3/30/2007	3/30/2007	3/30/2007	CSC (NITS)	For all LDOs that had submitted data
13	CSC imports final Oct, Nov, Dec Lab files from the LDOs. CSC matches files to SIMS data and identifies final data set to be stored.	03/23/2007	04/13/2007	4/13/2007	CSC (NITS)	
14	CSC provides National output lab file to NW 11 and individual output lab files to each Network	03/15/2007	4/3/2007	4/3/2007	CSC (NITS), NW11, Networks	Each Network receives only their respective Lab data. (Adjusted due to LDO constraints).
15	CSC receives final Jan, Feb, March Lab files from the LDOs.	*	4/20/2007	4/20/2007	LDOs	This should include 3 files for each period Jan, Feb, March, 2006. Include 100% of patients, facilities, and labs.
16	CSC imports final Jan, Feb, March Lab files from the LDOs. CSC matches files to SIMS data and identifies final data set to be stored.	4/20/2007	04/27/2007	4/27/2007	CSC (NITS)	
17	CSC distributes 3 final analysis reports of Oct, Nov, Dec, Jan, Feb, Mar Lab File back to the LDOs	4/27/2007	05/01/2007	5/2/2007	CSC (NITS)	3 reports: (1) Systematic Errors, (2) Continuous Variable, (3) Final Value Selected.
18	CSC creates the initial statistical sample: - Adult HD - non VA - Pediatric HD - non VA - Veterans Administration (VA) - HD - Adult PD - non VA - Pediatric PD - non VA - Veterans Administration (VA) - PD	04/24/2007	04/25/2007	4/25/2007	CSC (NITS)	Includes statistical sample and patient demographics. Networks will NOT have the capability to add new patients to any of the samples.
19	CSC performs final testing of CPM samples	4/26/2007	5/2/2007	5/2/2007	CSC (NITS)	

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20	CSC Produces Sample Reports and sends to Network Subcontractor and FMQAI	05/3/2007	5/3/2007	5/3/2007	CSC (NITS)	
21	Network Subcontractor and FMQAI reviews reports and signs off on the 2006 CPM samples	5/4/2007	05/09/2007	5/9/2007	FMQAI (NITS)	CMS approved on 5/14/2007
22	CSC forwards electronic copies of only the initial statistical sample patients to Network Subcontractor and FMQAI	05/10/2007	05/10/2007	5/10/2007	CSC (NITS)	For 2007, CSC will not provide the Networks with the list of patients for the Reliability Study at the same time.
23	CSC forwards electronic copies of 100% VA Sample patients to Network Subcontractor and FMQAI	05/10/2007	05/10/2007	5/10/2007	CSC (NITS)	This sample consists of several thousand records and is drawn at the same time the 5% CPM sample is drawn
24	CSC pre-populates CPM Lab data and Patient demographics for initial statistical sample patients for the HD and PD paper forms	05/10/2007	05/11/2007	5/11/2007	CSC (NITS)	
25	CSC notifies Network Subcontractor and FMQAI of sample data availability	5/14/2007	5/14/2007	5/14/2007	CSC (NITS)	
26	FMQAI / Network Subcontractor notifies all Networks of the sample data availability	5/15/2007	5/15/2007	5/15/2007	Network Subcontractor (QIS)	
27	Networks print paper CPM forms and send forms to facilities	05/15/2007	6/22/2007		Networks (Core)	
28	Networks print VA CPM forms and send them to their VA facilities	05/15/2007	6/22/2007		Networks, VA Facilities (Core)	
29	Facilities complete CPM forms and return to Networks	*	06/22/2007		Facilities	Facilities complete hard copy CPM forms.
30	VA facilities complete CPM forms and return to their Network	*	06/22/2007		VA Facilities, Networks (Core)	
31	Networks complete data entry for initial statistical sample of CPM paper forms received back from the facilities	*	07/20/2007		Networks (Core)	
32	Networks complete data entry for VA forms	*	07/20/2007		Networks (Core)	Networks will key in their VA forms.
33	Networks run validation reports for facilities	07/23/2007	07/25/2007		Networks (Core)	
34	Networks reprint and send CPM forms back to all facilities for anything failing validation	07/26/2007	08/03/2007		Networks (Core)	
35	Facilities complete missing data on the CPM forms that failed validation and return forms to Network	08/06/2007	08/31/2007		Affected Facilities	
36	Networks enter revised data from the paper CPM forms received back from affected facilities and send data back to Network Subcontractor.	09/03/2007	09/21/2007		Networks (Core)	
37	Networks send communication to CMS (PO), Network Subcontractor, and FMQAI that initial statistical sample CPM form data entry is complete	09/24/2007	09/24/2007		Networks (Core)	Please inform both your Project Officer, Network Subcontractor and FMQAI.
38	Networks send communication to CMS (PO), Network Subcontractor, and FMQAI that VA data entry is complete	09/24/2007	09/24/2007		Networks (Core)	Please inform both your Project Officer, Network Subcontractor and FMQAI.
39	Network Subcontractor provides revised sample data to CSC for archive with other CPM results.	09/25/2007	09/25/2007		Network Subcontractor (QIS)	
40	Network Subcontractor prepares and transmits 5% and VA sample reconciliation reports (# of records HD, PDs, Adults, Peds by each NW) to FMQAI for review.	09/25/2007	09/28/2007		Network Subcontractor (QIS)	This is to confirm the final 5% and VA samples match the original samples pulled
41	Network Subcontractor and FMQAI distributes reconciliation reports to NWs.	10/1/2007	10/1/2007		Network Subcontractor (QIS)	

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42	Networks review and confirm number of records is correct for both the 5% samples and the VA sample	10/02/2007	10/5/2007		Networks (Core)	Please inform both your Project Officer, Network Subcontractor and FMQAI.
43	Network Subcontractor prepares Preliminary CPM Findings for the 2007 data collection	10/22/2007	11/21/2007		Network Subcontractor (QIS)	
44	Network Subcontractor disseminates preliminary CPM findings to CMS, CMS Regional Office Project Officers, Networks, and LDOs	11/26/2007	11/30/2007		Network Subcontractor (QIS)	
45	1st Draft 2007 Annual Report - ESRD CPMs (only tables & figures)	10/22/2007	11/16/2007		Network Subcontractor (QIS)	
46	2nd Draft 2007 Annual Report - ESRD CPMs (Full Report)	11/19/2007	12/07/2007		Network Subcontractor (QIS)	
47	Final version 2007 Annual Report - ESRD CPMs	12/10/2007	12/31/2007		Network Subcontractor (QIS)	
48	Network Subcontractor creates facility-specific VA Study reports from the subcontractor database and sends to respective Networks	10/22/2007	12/31/2007		Network Subcontractor (QIS)	
5% CPM Reliability Data - "The 5% of the initial statistical sample" (Network Abstracted) HD and PD						
1	CSC provides the sample data electronic copies of Reliability Sample patients to subcontractor	5/14/2007	5/14/2007	5/14/2007	CSC (NITS)	This step will begin AFTER the facilities return their original 5% CPM forms. CSC will not forward both sample lists at the same time.
2	CSC notifies Network Subcontractor and FMQAI of sample data availability	5/14/2007	5/14/2007	5/14/2007	CSC (NITS)	
3	Network Subcontractor and FMQAI notifies all Networks of the sample data availability	6/1/2007	06/22/2007		Network Subcontractor (QIS)	
4	Networks print Reliability forms	06/25/2007	06/27/2007		Networks (Core)	
5	Networks request patient charts from facilities	*	7/3/2007		Networks (Core)	
6	Networks abstract data from patient charts	7/3/2007	10/24/2007		Networks (Core)	Abstraction can overlap 5% study
7	Networks complete data entry for abstracted data and forwards data to the Network Subcontractor	*	10/25/2007		Networks (Core)	Data entry will be done after the data entry of the 5% study
8	Networks notify CMS (PO), Network Subcontractor, and FMQAI that Reliability data entry is complete	10/26/2007	10/26/2007		Networks (Core)	NW notifies their project officer with a copy to Network Subcontractor, and FMQAI
9	Network Subcontractor provides revised HD and PD data to CSC for archive with CPM results	10/29/2007	10/29/2007		Network Subcontractor (QIS)	
10	Network Subcontractor prepares & transmits reconciliation reports (#records HD, PDs, Adults, Peds by each NW) to CMS .	10/29/2007	11/02/2007		Network Subcontractor (QIS)	This is to confirm the final sample matches original sample pulled
11	Network Subcontractor distributes census reconciliation report to NWs for their approval of metrics	11/05/2007	11/05/2007		Network Subcontractor (QIS)	
12	Networks review and confirm number of records in reconciliation report is correct	11/05/2007	11/09/2007		Networks (Core)	NW notifies their project officer with a copy to Network Subcontractor POC

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13	Network Subcontractor creates final CPM reliability files.	11/09/2007	11/16/2007		Network Subcontractor (QIS)	